

MINUTES OF THE 77th ANNUAL GENERAL MEETING OF THE AUSTRALASIAN COLLEGE OF HEALTH SERVICE MANAGEMENT HELD ON TUESDAY 10 OCTOBER 2023 4.00PM AT THE NATIONAL CONVENTION CENTRE CANBERRA, ACT

ACKNOWLEDGEMENT OF COUNTRY

1. WELCOME TO GUESTS AND CONFIRMATION OF PREVIOUS AGM MINUTES

Dr Neale Fong, President, welcomed members and guests to the 77th Annual General Meeting of the Australasian College of Health Service Management (ACHSM)

A special welcome was extended to friends and colleagues from, Canada, Fiji India, People's Republic of China – Hong Kong, Malaysia, New Zealand, United Kingdom, United States, Malaysia, Myanmar, Singapore, and Dubai.

The following apologies have been received.

Prefix	First	Last	Member Type	Post Noms
Ms	Kerry	Wilcox	Fellow	FCHSM, CHE
Mr	Don	Tidbury	Associate Fellow	AFCHSM
Dr	Karin	Walduck	Associate Fellow	AFCHSM
Ms	Fiona	Ritsma	Life Member	LMAFCHSM
Mr	Paul	Butler	Member	MCHSM
Dr	Tracy	Smart	Honorary Fellow	FCHSM (HON)
Ms	Paula	Penfold	Retired	AM
Mr	Douglas	King	Life Member	OAM, LMAFCHSM
Mr	Leonard	Payne	Life Member	LMFCHSM, CHM
Ms	Heather	Baron	Fellow	FCHSM, CHE
Dr	Mark	Radford	Associate Fellow	AFCHSM, CHM
Mr	Peter	McMurtrie	Life Member	LMAFCHSM, CHM
Ms	Adrienne	Copley	Member	MCHSM
Mr	Graham	Hyde, OAM PHF	Hon Fellow	FCHSM, (Hon)
Mr	Paula	Penfold, AM	Retiree	AFCHM, CHM
Mr	Hayden	Wano	Fellow	FCHSM, CHE
Ms	Carol	Harper	Retiree	
	Pamela	Hikuroa		

Dr Neale Fong, President, put forward the Minutes from the 76th Annual General Meeting held On Tuesday 20 September 2022, Perth Convention & Exhibition Centre PERTH WA AGM and ask the members if there were any questions regarding the minutes.

The Minutes of the 76th Annual General Meeting of ACHSM were confirmed.

2. PRESENTATION OF THE 77th ANNUAL REPORT 2022-2023

Dr Neale Fong, President reported on the highlights for the year.

The Annual Report for the year ended 30 June 2023 was received.

3. FINANCIAL REPORT

3.1 PRESENTATION OF FINANCIAL STATEMENTS AND HONORARY TREASURER'S REPORT

Michael Palassis– Treasurer presented the prepared financial statements for 1 July 2022 to 30 June 2023

On behalf of the Board, I am pleased to present the financial report for the year ended 30 June 2023. This year saw a substantial increase in our surplus compared to last years' result. He thanked the Branch Treasurers for their continuous input into the finances of the College and Dionne Barton for her fantastic process and reporting of our finances.

SDJA Specialists NSW were appointed the College's Auditors for 2023-2024 year.

4. APPOINTMENT OF BOARD DIRECTORS AND INVESTITURE OF BRANCH PRESIDENTS

Catherine Chaffey CEO - announced the Board for 2023-2024 year

Branch Councillor Directors	
Angela Magarry FCHSM, CHE	Australian Capital Territory
Karen Patterson, FCHSM, CHE	New South Wales
Len Notaras AM, FCHSM, CHE	Northern Territory

Richard Olley FCHSM, CHE	Queensland
Adam Stormont FCHSM, CHE	Victoria/Tasmania
Dr Neale Fong FCHSM, CHE	President/Western Australia
Cathy Cooney FCHSM, CHE	New Zealand – ACHSM Aotearoa
Additional Directors	
Michael Palassis, AFCHSM	Treasurer
Elizabeth Koff FCHSM (Hon)	
Kate Plowman MCHSM	
Andrew Way AM FCHSM, CHE	
By Invitation	
Dr LIU Shao Haei FCHSM, CHE	President Hong Kong College of Health Service Executives

Catherine Chaffey extended her appreciation to the board members for their contribution as officers of the College. She also thanked outgoing board members; Rosemary Kennedy ACT and Briana Baass VIC/TAS.

5. INVESTITURE OF BRANCH PRESIDENTS

Dr Neale Fong, President invested the following Branch Presidents with the insignia of office; he wished all Branch Presidents success in meeting their objectives in the 2023/2024 year.

Branch	President
Australian Capital Territory	Anthony Gill, AFCHSM, CHM
New South Wales	Chris Hon, FCHSM, CHE
Norther Territory	Prof Len Notaras AM FCHSM, CHE
Queensland	Mark Avery FCHSM, CHE
South Australia	Christine Dennis LMFCHSM, CHE
Victoria/Tasmania	Adam Stormont FCHSM, CHE
Western Australia	Dr Neale Fong FCHSM, CHE

6. PRESENTATION OF AWARDS AND PRIZES

Gold Medal

This award recognises exceptional leadership and recent achievements and promotes the pursuance of excellence in the delivery of health services in Australia. A nominee will be a member of the College and an outstanding leader who has made recent and exceptional contributions to the healthcare system. This leader will have a passion for excellence and demonstrate a tireless commitment to improving the system for the benefit of patients and those who work within it. He/she values innovation and is committed to developing partnerships and collaborative relationships. These leaders are notable as role models for our next generation of leaders and embody the core health system values.

This year's Gold Medal Winner is Prof Len Notaras AM FCHSM, CHE NT

Life Membership

Life Membership to the College is an Award and honour that is bestowed by the Board after a Branch Council nomination. Any Branch may nominate one member each year to be considered for the award of Life Member. The final decision is made by the Board of Directors and presentation is made to that member at the ACHSM Annual General Meeting. Retiree members are eligible for this award.

We have four Life member awards this year have been bestowed upon

Dennis Campbell	QLD
Dominic Dawson	NSW
Rosemary Kennedy	ACT
John Kirwan	VIC/TAS

Honorary Fellowship

This year the following Honorary Fellowships have been bestowed upon

Prof Christine Kilpatrick	Chief Executive The Royal Melbourne Hospital and North Western Mental Health
Susan Pearce	Secretary, NSW Health- presented at Congress
Dr Diana Sarfati	Director General and Chief Executive Manatū Hauora / Ministry of Health

Fellowship

Richard Olley (Chief Examiner-Examinations) thanked the candidates, examiners, and study coordinators for all the effort and time that has been invested in the program for 2023. He also thanked John Rasa (Chief Examiner – Alternative Pathway and International) and Sheree Lloyd (Assistant Chief Examiner – Reading and Griffith University for sponsoring the online portal and for providing the online Collaborate Rooms for the online Fellowship Examinations this year. He also thanked Alison McCann for her continuing support and organization of the program.

Study Coordinators for 2023

Name	State
Chirs Hastie, Paul White and Diana Peers	ACT/NSW
Justine Glover, Liza Houghton and Pieter Walker	NT
Anneke Fitzgerald, Jennifer Kosiol	QLD
Colin Hackwood, Marg Way and Angela Jacob	VIC/TAS
Elizabeth Rowhedder, Kerry Winsor, Karen Gullick, Karen Horsley Ranjit Paul	WA
Jagpal Benipal and Janet Keys	ACHSM AOTEARA
Dr Fowie Ng	HKCHSE

He welcomed the following members inducted as new Fellows of the College, having completed all examination and eligibility requirements, and congratulated the Fellows on a fine achievement.

The new Fellows for 2023 from Australia were

Prefix	First Name	Last Name	State
Mrs	Michelle	Azizi	NSW
Ms	Joanne	Bagnulo	NSW
Ms	Lisa	Barnes	NT
Dr	Barbara	Biki	WA
Dr	Suzanne	Brady	NT
Ms	Melissa	Brown	NT
Mrs	Renae	Daniel	NT
Mrs	Genevieve	Finney	NT
Ms	Michelle	Foster	NT
Mrs	Linda	Fraser	QLD

Ms	Sara-Ann	Harn	NT
Mrs	Cheryl	MacDonald	NT
Associate Professor	Vera	Meeusen	QLD
Ms	Alicia	Michalanney	WA
Ms	Cassie	Moore	VIC
Dr	Melanie	Murray	WA
Mr	Benjamin	Noteboom	WA
Mrs	Trisha	Power	WA
Dr	Andrew	Rixon	QLD
Dr	Matthew	Skinner	WA
Mrs	Hannah	Teasdale	VIC
Ms	Catherine (Cate)	Thomas	WA
Mrs	Maja	van Bruggen	NT
Mrs	Minalli	Vasandani	QLD
Mr	Royce	Vermeulen	WA
A/Prof	Jeremy	Chin	NT
Mr	Tristan	Melchiori	VIC
Dr	Hemanshu	Patel	NT

New Zealand Fellows

Prefix	First Name	Last Name	Country
Mr	Jonathan	Hagger	NZ
Mrs	Nivedita	Sharma Vij	NZ
Mrs	Michele	Thomas	NZ
Dr	Jalal-Ud-Din	Mohammed	NZ

Alternative pathway

Within the Australasian College of Health Service Management Fellowship is the peak membership level. It represents the recognition by your peers of your experience, competence, and contribution to the profession of health leadership.

Congratulations to :

Prefix	First Name	Last Name	State
Dr	Christine	Clark	NZ
Dr	Karen	Clark-Burg	WA

Ms	Margaret	Martin	NSW
Dr	Ben	Butson	QLD
Prof	James	Smith	NT
A/Prof	Michael	Nicholl	NSW

The ACHSM Board agreed (at its meeting on 28.01.2015) that the Royal Australasian College of Medical Administrators (RACMA) was a similar organisation to ACHSM for the purpose of Rule 10.9.2 of the Rules under the Constitution of the College and that therefore Fellows of RACMA may be accepted as a Fellow of ACHSM.

Congratulations to :

Prefix	First Name	Last Name	State
Dr	Sunil	Adusumilli	NSW
Dr	Sayanta	Jana	WA
Dr	David	Pakchung	QLD
Dr	Allan	Pelkowitz	WA
Dr	Alison	Parr	WA
Dr	Rex Pais	Prabhu	VIC
Dr	Junyi	Shi	VIC
Dr	Alison	Turnock	VIC/TAS

Richard Olley called upon Dr Fowie Ng Vice President of the Hong Kong College of Health Service Executives to announce the new fellows from Hong Kong.

Hong Kong

Dr HO Cheuk Man
Dr Wan Yue Ting Ophelia
Miss LI Yan
Ms Yu Quinais S
Ms FUNG Wing Yin, Kelly
Mr CHAN Yiu Lam, Sunny
Ms FUNG Wing Yin, Kelly
Ms LAM Po (Yvonne)
Mr PUN Kwong Lik
Dr YIP Ka Huen
Mr YIP Yuk Chiu (Jeffrey)

The Hong Kong College of Health Service Executives and the Australasian College of Health Services Management award the Dr Geoffrey Lieu and Dr David Briggs Award for Excellence in the 2021 Hong Kong College of Health Service Executives Fellowship Examinations to:

Dr HO Cheuk Man
Dr Wan Yue Ting Ophelia

Certification

The following members have completed the certification program in 2023 having completed all requirements.

Prefix	Name	Post Noms	State
Mr	Sanka Haputantirige	AFCHSM, CHM	NT
Dr	Richard Johnson	AFCHSM, CHM	NT
Mrs	Rachel Whiteley	FCHSM, CHE	WA
Prof	Neeraj Bedi	AFCHSM, CHM	INT
Mrs	Melanie Wright	AFCHSM, CHM	WA

Academic prizes

Each year the Australasian College of Health Service Management awards three student prizes for the best student graduate from health management courses in Australia that are accredited by the College.

Ian Brand Prize – for the best grade point average in a master’s course in health management went to

Nominee	University	GPA
Dr Jeremy Chin	Deakin	7.0

Anthony Suleau Prize – for the best grade point average in a postgraduate diploma course in health management went to –

Nominee	University	GPA
Renee Mayo	Flinders	5.75

Grace Suleau Prize – for the best grade point average in an under-graduate diploma course in health management went to –

Nominee	University	GPA
Sophia Broadribb	Western Sydney	6.20

7. GENERAL BUSINESS

No general business was discussed.

CLOSE

There being no further matters to discuss Dr Neale Fong declared the meeting closed at 4.45pm.

This is the final page of the Draft Minutes of Annual General Meeting of the Australasian College of Health Service Management held on 10/10/2023 to be confirmed at the next Annual General Meeting 10/10/2023

Chair: Neale Fong

Signature:



Date: 10/10/2023