

**MINUTES OF THE 78th ANNUAL GENERAL MEETING OF THE AUSTRALASIAN COLLEGE OF HEALTH SERVICE
MANAGEMENT HELD ON TUESDAY 22 OCTOBER 2024 4.00PM AT THE BRISBANE EXHIBITION AND
CONVENTION CENTRE BRISBANE, QLD**

ACKNOWLEDGEMENT OF COUNTRY

1. WELCOME TO GUESTS AND CONFIRMATION OF PREVIOUS AGM MINUTES

Dr Neale Fong, President, welcomed members and guests to the 78th Annual General Meeting of the Australasian College of Health Service Management (ACHSM)

A special welcome was extended to friends and colleagues from, Canada, Fiji India, People's Republic of China – Hong Kong, Malaysia, New Zealand, United Kingdom, United States, Malaysia, Myanmar, Singapore, and Dubai.

The following apologies have been received.

Prefix	First	Last	Member Type	Post Noms
Affiliate Assoc/ Prof	John	Rasa	Life Member	LMFCHSM, CHE
Dr	William	LAM Wing Kuen	HK Fellow	FCHSM
Ms	Kate	Plowman	Member	MCHSM
Mr	Cam	Ansell	Associate Fellow	AFCHSM
Mrs	Amanda	Murphy	Fellow	FCHSM, CHE
Dr	Mathew	Carter	Associate Fellow	AFCHSM, CHM
Ms	Adrienne	Copley	Member	MCHSM
Ms	Jennifer	Richter	Fellow	FCHSM, CHE
Mr	Graham	Hyde	Honorary Fellow	FCHSM (HON) OAM.PHF
Ms	Paula	Penfold	Retired	AM
Ms	Rosemary	Kennedy	Life Member	LMFCHSM, CHE
Dr	Tracy	Smart	Honorary Fellow	FCHSM (HON)
Mr	Paul	Butler	Member	MCHSM
Mr	Leonard	Payne	Life Member	LMFCHSM, CHE
Mr	Douglas	King	Life Member Associate Fellow	OAM, LMAFCHSM
Mrs	Michelle	Anderson	Associate Fellow	AFCHSM, CHM
Dr	Simon	Towler	Fellow	FCHSM, CHE
Mrs	Mavis	Smith	Life Member	LMFCHSM
Mrs	Melanie	Wright	Associate Fellow	AFCHSM, CHM
Ms	Sheila	Holcombe	Fellow	FCHSM, CHE

Dr Neale Fong, President, put forward the Minutes from the 77th Annual General Meeting held On Tuesday 10 October 2023, Canberra Convention Centre CANBERRA, ACT and asked the members if there were any questions regarding the minutes.

The Minutes of the 77th Annual General Meeting of ACHSM were confirmed.

2. PRESENTATION OF THE 78th ANNUAL REPORT 2023-2024

Dr Neale Fong, President, reported on the highlights for the year.

The Annual Report for the year ended 30 June 2024 was received.

3. FINANCIAL REPORT

3.1 PRESENTATION OF FINANCIAL STATEMENTS AND HONORARY TREASURER'S REPORT

Michael Palassis, Treasurer, presented the prepared financial statements for 1 July 2023 to 30 June 2024

On behalf of the Board, I am pleased to present the financial report for the year ended 30 June 2024. This year saw a substantial increase in our surplus compared to last years' result. He thanked the Branch Treasurers for their continuous input into the finances of the College and Dionne Barton for her fantastic process and reporting of our finances.

SDJA Specialists NSW were appointed the College's Auditors for 2024-2025 year.

4. APPOINTMENT OF BOARD DIRECTORS AND INVESTITURE OF BRANCH PRESIDENTS

Catherine Chaffey, CEO, announced the Board for the 2024-2025 year :

Dr Neale Fong
Elizabeth Koff (Apology)
Michael Palassis

President
Vice President
Treasurer

Jan Adams
Assoc Prof Christine Dennis
Alice Evans
Angela Magarry
Pro Len Notaras AO
Dr Karen Patterson
Adam Stormont
Prof Andrew Way
Cam Ansell (Apology)
Kate Plowman (Apology)

President ACHSM Aotearoa
South Australia
Queensland
Australian Capital Territory
Northern Territory
New South Wales
Victoria/Tasmania

By Invitation

We have Dr Shao Haei LIU FCHSM, CHE from Hong Kong College of Health Service Executives on behalf of Dr Hok Cheung MA President Hong Kong College of Health Service Executives

Catherine Chaffey extended her appreciation to the board members for their contribution as officers of the College. She also thanked outgoing board members; Catherine Cooney Immediate Past President ACHSM AOTEARA and Dr Richard Olley, QLD.

INVESTITURE OF BRANCH PRESIDENTS

Dr Neale Fong, President presented the following Branch Presidents with the insignia of office; he wished all Branch Presidents success in meeting their objectives in the 2024/2025 year.

Branch	President
Australian Capital Territory	Anthony Gill, AFCHSM, CHM
New South Wales	Christopher Horn, FCHSM, CHE
Norther Territory	Prof Len Notaras AM FCHSM, CHE
Queensland	Mark Avery FCHSM, CHE
South Australia	Jo Glover, FCHSM, CHE
Victoria/Tasmania	Adam Stormont FCHSM, CHE
Western Australia	Dr Neale Fong FCHSM, CHE
ACHSM AOTEARA	Jan Adams FCHSM, CHE

PRESENTATION OF AWARDS AND PRIZES

Gold Medal

This award recognises exceptional leadership and recent achievements and promotes the pursuance of excellence in the delivery of health services in Australia. A nominee will be a member of the College and an outstanding leader who has made recent and exceptional contributions to the healthcare system. This leader will have a passion for excellence and demonstrate a tireless commitment to improving the system for the benefit of patients and those who work within it. He/she values innovation and is committed to developing partnerships and collaborative relationships. These leaders are notable as role models for our next generation of leaders and embody the core health system values.

This year's Gold Medal Winner is Assoc Prof Christine Dennis, FCHSM, CHE SA

Life Membership

Life Membership to the College is an Award and honour that is bestowed by the Board after a Branch Council nomination. Any Branch may nominate one member each year to be considered for the award of Life Member. The final decision is made by the Board of Directors and presentation is made to that member at the ACHSM Annual General Meeting. Retiree members are eligible for this award.

This year Dr Richard Olley, FCHSM, CHE, was awarded Life Membership

Honorary Fellowship

This year the following Honorary Fellowships have been bestowed :

Adjunct Associate Prof Robyn Collins	Board Chair of South Metropolitan Health Service
Prof Anthony Lawler	Deputy Secretary, Health Products Regulation, DOHA Department of Health, Head of T.G.A Department of Health and Aged Care
Prof Paul Kelly	Chief Medical Officer and Head of the interim Australian Centre for Disease Control

Fellowship

Richard Olley (Chief Examiner-Examinations) thanked the candidates, examiners, and study coordinators for all the effort and time that has been invested in the program for 2024. He also thanked John Rasa (Chief Examiner – Alternative Pathway and International) and Sheree Lloyd (Assistant Chief Examiner – Reading). He also thanked Alison McCann for her continuing support and organization of the program.

Study Coordinators for 202

ACT/NSW
Christopher Hastie
Paul White
Sarah McGill
QLD
Anneke Fitzgerald
Jennifer Kosiol
NT
Pieter Walker

VIC/TAS
Colin Hackwood
Margaret Way
WA
Elizabeth Rowhedder
Kerry Winsor
Karen Gullick
Karen Horsley
Ben Noteboom
SA
Suzanne Delaney
NZ
Jagpal Benipal
Janet Keys
INTERNATIONAL
Dr Zaw Win Sandy

He welcomed the following members inducted as new Fellows of the College, having completed all examination and eligibility requirements, and congratulated the Fellows on a fine achievement.

The new Fellows for 2024 from Australia were

Prefix	First Name	Last Name	Post noms	State
	Stacey	Abbott	FCHSM	WA
Dr	Ann	Allenby	FCHSM	VIC/TAS
Dr	Madhan	Balasubramanian	FCHSM	SA
	Debra	Bourne	FCHSM	VIC/TAS
Ms	Simonne	Collins	FCHSM	VIC/TAS
Dr	Peter	Cosman	FCHSM	NT
Ms	Rhian	Czech	FCHSM	NSW
Dr	Ruth	Derkenne	FCHSM	NT
Ms	Kirsty	Delguste	FCHSM	SA
Mr	Robert	Forsythe	FCHSM	VIC/TAS
Mr	Lee	Garwood	FCHSM	VIC/TAS
Ms	Robyn	Gasparotto	FCHSM	NSW

Dr	Michele	Genevieve	FCHSM	WA
Mr	Jeremy	Higgins	FCHSM, CHE	WA
Mr	Brendon	Hill	FCHSM	WA
Prof	Reece	Hinchcliff	FCHSM	NSW
Dr	SYED	KHADRI	FCHSM, CHE	QLD
Dr	Neill	Kling	FCHSM	SA

Dr	Andrew	Lovett	FCHSM	VIC/TAS
Ms	Katie	Lyndon	FCHSM, CHE	QLD
Mrs	Kyra	Maher	FCHSM	SA
Mrs	Jackie	McLeod	FCHSM	VIC/TAS
Mrs	Melody	Miles	FCHSM, CHE	WA
Ms	Rhonda	Morton	FCHSM	QLD
Dr	Harish Raj	Narandaran	FCHSM	VIC/TAS
Ms	Meredith	Neilson	FCHSM	NT
Mrs	Jodie	Omodei	FCHSM, CHE	WA
Mr	Matthew	Sharland	FCHSM	NT
Ms	Tanya	Trevana	FCHSM CHE	QLD
Mr	Peter	Turner	FCHSM	NSW
Mrs	Erin	Wilson	FCHSM	WA
Mr	Peter	Wood	FCHSM	QLD
Dr	Andrew	Yeates	FCHM	WA
Dr	Mazdak	Zamani	FCHSM, CHE	VIC/TAS

We have a candidate from 2021 here today to receive his Fellowship Certificate

Mr Ming Wei Jeffrey

International Candidates				
Prefix	First Name	Last Name	Post noms	Country
Dr	Neeraj	Bedi	FCHSM, CHE	Madhya Pradesh - INDIA
Dr	Aung Pyae	Kyaw	FCHSM, CHE	Myanmar
Miss	Mya Zarli	Thein	FCHSM	Myanmar

New Zealand Fellows

NZ Fellows				
Prefix	First Name	Last Name	Post noms	Country
Mrs	Esthe	Davis	FCHSM, CHE	NZ
Ms	Katie	Latimer	FCHSM	NZ

New Fellows 2024 - Hong Kong College of Health Service Executives	
First Name and Last Name	Post noms
CHIEN Samuel	FCHSM
KWAN Ching Man Queenie	FCHSM
TSANG Yuen Lam	FCHSM
PONG Chiu Fai	FCHSM
WONG Lap Tai	FCHSM
YIP Wai Man	FCHSM
LO Wing Tong	FCHSM
LAM Wing Kuen	FCHSM
LOPES LAO Edmundo Patricio	FCHSM
LUK Hi Kwan Bronya	FCHSM
NG Man Keung	FCHSM
WONG Kin Yan	FCHSM

Alternative pathway

Within the Australasian College of Health Service Management Fellowship is the peak membership level. It represents the recognition by your peers of your experience, competence, and contribution to the profession of health leadership.

Congratulations to :

Prefix	First Name	Last Name
Mr	Mark	Upton
Clinical Associate Professor	Antonio	Xabregas

Fellows that could not be here today

Prefix	First Name	Last Name
Dr	Jennifer	Bichel-Findlay
Mr	Adamm John	Ferrier
Ms	Dale	Fisher
Mrs	Elizabeth	MacLeod
Ms	Clare	Randall
Ms	Heidi	Silverston
Mr	Jeffrey	Williams

The ACHSM Board agreed (at its meeting on 28.01.2015) that the Royal Australasian College of Medical Administrators (RACMA) was a similar organisation to ACHSM for the purpose of Rule 10.9.2 of the Rules under the Constitution of the College and that therefore Fellows of RACMA may be accepted as a Fellow of ACHSM.

Congratulations to :

Prefix	First Name	Last Name
Dr	Emily	Kirkpatrick
Dr	Cameron	Korb-Wells
Dr	Francis	Lee
Dr	Yogesh Dhruvendra	Kanoobhai Mistry
Dr	Eugene	Wong

Certification

The following members have completed the certification program in 2024 having completed all requirements.

Prefix	First Name	Last Name	Post noms
Mrs	Michelle	Azizi	FCHSM, CHE
Mrs	Joanne	Glover	FCHSM, CHE
Mr	Brendon	Hill	FCHSM, CHE
Ms	Katie	Latimer	FCHSM, CHE
Mrs	Leonie	Lloyd	FCHSM, CHE
Mrs	Trulie	Pinnegar	AFCHSM, CHM
	Gayle	Snyder	AFCHSM, CHM
Mr	Matthew	Wells	AFCHSM, CHM
Mrs	Kate	Wylie	AFCHSM, CHM
Members that could not be here today			
Dr	Michele	Genevieve	FCHSM, CHE
Mr	Rick L	Monty	AFCHSM, CHM

Academic prizes

Each year the Australasian College of Health Service Management awards three student prizes for the best student graduate from health management courses in Australia that are accredited by the College.

We have a student from 2023 that is here to receive her certificate today

Grace Suleau Prize – for the best grade point average in a under graduate course in health management

Nominee	University	GPA
Sophia Delvecchio	Western Sydney University	6.20

2024

We have three winners for the Ian Brand Prize – for the best grade point average in a master's course in health management this year's winners are.

Nominee	University	GPA
Mr Kosta Katsaros	Griffith University	7
Ms Adelaide Michael	Griffith University	7

Andrew Lawlor – not attending	University of New South Wales	7
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Anthony Suleau Prize – for the best grade point average in a postgraduate diploma course in health management this year’s winner is.

Nominee	University	GPA
Shirlynn Yunde Cai	University of New South Wales	6.6

Grace Suleau Prize – for the best grade point average in an undergraduate course in health management this year’s winner is.

Nominee	University	GPA
Nicole Kim Green not attending	University of New England	6.8

GENERAL BUSINESS

No general business was discussed.

CLOSE

There being no further matters to discuss Dr Neale Fong declared the meeting closed at 4.45pm.

This is the final page of the Draft Minutes of Annual General Meeting of the Australasian College of Health Service Management held on 22/10/2024 to be confirmed at the next Annual General Meeting 22/10/2024

Chair: Neale Fong

Signature:



Date: 22/10/2024