*Applicant : please forward this document as a Word document to the ACHSM Fellow supporting your application.*

*Instructions for ACHSM Fellow :*

1. *If you have any concerns regarding providing this letter of support, please contact the ACHSM CEO on* *Catherine.chaffey@achsm.org.au*
2. *If you are satisfied to proceed, please fill in the highlighted areas below with the appropriate details, sign, print and scan and return to the applicant. Please do not delete these instructions.*

Ms Catherine Chaffey

Chief Executive Officer

The Australasian College of Health Service Management

Dear Ms Chaffey

I, [*insert name*] a current fellow of the ACHSM, write to endorse the application of [*insert name*] for admission as a fellow of the ACHSM.

I have known [*insert name*] *for* *[insert time period]* and I am pleased to affirm that [*insert name*]

* is a fit and proper person to become a fellow of the ACHSM
* has demonstrated performance at a high level of the competencies of a health service manager sufficient to support their admission as a fellow
* is likely to be a valuable contributing member of the College by involvement in College programs that further develop the profession of health service management and of College members and fellows

and that

* admission to fellowship of the College will enhance the College’s strength and standing in the community

Yours sincerely

Signature

[*insert name*]

*Email address*

*Mobile*

*Fellow of the ACHSM since*